

East Torrance Soil & Water Conservation District

P.O. BOX 58
ESTANCIA, NM 87016


**Resolution -2014-1 Open Meetings Act Resolution
01/01/2014 – 12/31/2014
East Torrance Soil and Water Conservation District**

On this 13th day of November, 2013, the Board of Supervisors of the East Torrance Soil & Water Conservation District being in session in accordance with the Open Meetings Act, a quorum being present, and following public discussion does hereby resolve as follows:

1. Regular meetings of the East Torrance Soil & Water Conservation District shall ordinarily be held at 6:00 PM at the USDA Service Center every second Wednesday of each month. A proposed agenda will be available from Cheri Lujan, whose office is located on 715 South 5th Street, Estancia, New Mexico. Notice of regular meetings will be given 72 hours before the meeting to parties who request it in writing and a final agenda will be available 32 hours before the meeting.
2. Special meetings of the East Torrance Soil & Water Conservation District may be called by the Chairman or a majority of the members, upon 3 days notice. Parties who have requested notice of meetings in writing will be notified by telephone. Notice for Special Meetings will be posted at the following locations, USDA Service Center, Gustin Hardware store in Estancia, and Torrance County Administrative Building.
3. Emergency meetings of the East Torrance Soil & Water Conservation District are meetings called under circumstances, which demand immediate action, by the Board of Supervisors. Although the Board of Supervisors would avoid emergency meetings whenever possible, such circumstances may occasionally arise. Emergency meetings may be called by the Chairman or a majority of the members, upon 24 hours notice. Parties, who have requested a notice of meetings in writing, will be notified by telephone. Notice of Emergency meetings will be posted at the following locations: USDA Service Center, Gustin hardware store in Estancia, and the Torrance County Administrative Building.
4. Pursuant to Section 10-15-1(E) NMSA 1987, the East Torrance Soil & Water Conservation District may close a meeting to the public if the subject matter of such discussion or action is included in Subsection E or the Open Meeting Act, Section 10-15-1 NMSA 1987. If any Board of Supervisors meeting is closed pursuant to section 10-15-1(E) NMSA, such closure:

if made in an open meeting, shall be approved by a majority vote of a quorum of the Board of Supervisors and authority for the closure shall be stated in the motion calling for the vote on a closed meeting. The vote on a closed meeting shall be taken in an open meeting and the votes of each individual member are to be recorded in the minutes. Only those subjects announced or voted upon prior to closure by the Board of Supervisors may be discussed in a closed meeting; and

if called for when the Board of Supervisors is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provisions of law authorizing the closed meeting is given to the members, and to the general public.


**Chairman, Ryan Schwebach, Board of Supervisors
East Torrance Soil & Water Conservation District**

11/13/2013
Date

This resolution passed upon

Motion by Jim Berlier

And seconded by Mike Valdez

Vote as follows:

Ryan Schwebach	<u>yes</u>
Bill Wrye	<u>yes</u>
Jim Berlier	<u>yes</u>
Johnny Lujan	<u>yes</u>
Mike Valdez	<u>yes</u>